

Job Seeking Skills Workshops

January - December 2019



Register for
reserved seating.
Walk-ins
welcome.

★ **St. George Employment Center**
162 N. 400 E., Bldg. B100 • St. George, Utah

- Our workshops are designed to give you the skills necessary to succeed in a highly competitive job market.
- No-cost workshops are open to all job seekers.
- To register, talk to your Workforce Services employment counselor or go to jobs.utah.gov and click on "Sign In" and "my Job Search" on the top right corner. It will prompt you to login or sign up for a free Job Seeker account if you don't already have one. Registration is preferred.
- Workshops start on time. Late-comers will be asked to reschedule.

For more information, please call
toll free: 1-866-748-1484, visit
jobs.utah.gov or come to the
St. George Employment Center at
162 N. 400 E. Bldg. B100
St. George, UT.

RESUMÉ WRITING:

Jan 8, 22	July 9, 23	10:00 AM - 12:00 PM
Feb 5, 19	Aug 6, 20	
Mar 5, 19	Sept 3, 17	
Apr 2, 16, 30	Oct 1, 15, 29	
May 14, 28	Nov 12, 26	
June 11, 25	Dec 10	

INTERVIEWING SKILLS:

Jan 9, 23	July 10	10:00 AM - 12:00 PM
Feb 6, 20	Aug 7, 21	
Mar 6, 20	Sept 4, 18	
Apr 3, 17	Oct 2, 16, 30	
May 1, 15, 29	Nov 13, 27	
June 12, 26	Dec 11	

EMPLOYMENT ESSENTIALS:

Jan 17, 31	July 18	10:00 AM - 12:00 PM
Feb 14, 28	Aug 1, 15, 29	
Mar 14, 28	Sept 12, 26	
Apr 11, 25	Oct 10, 24	
May 9, 23	Nov 7, 21	
June 6, 20	Dec 5, 19	

RESUMÉ WRITING: Learn how to develop an effective resumé that will get you an interview.

INTERVIEWING SKILLS: Strategize ways to confidently complete an interview.

EMPLOYMENT ESSENTIALS: Learn strategies and tips to develop better job searching skills, skills identification, networking, resumé writing and interviewing skills.



Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.

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